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Memorandum

TO: ABHES-accredited Institutions and Programs

FROM: Carol Moneymaker, Executive Director

DATE: May 31, 2011

SUBJECT: Call for Comment – Bylaws - Due **July 1, 2011**

By memorandum dated April 28 2011, ABHES provided notice of recent changes to policies approved by the Commission, as well as a clarification to Bylaws and a revised glossary definition, both relative to the definition of a public member. While comments were invited, none against implementation of the changes were received.

As ABHES awaits its upcoming re-recognition by the U.S. Secretary of Education, it needs to make a change to its Bylaws regarding the definition for public member as it is not yet fully consistent with the expectations of the U.S. Department of Education. The revision is substantive and, thus, requires a 30-day comment period. Also affected is the Glossary definition of public member.

Therefore, please review the language below and provide any comment by **July 1, 2011**, to me at cmoneymaker@abhes.org or by facsimile or mail. Revisions distributed in April are in **red** with the revised language in **green** (new language underlined, deleted language ~~struck~~.)

Bylaws

Section 4.6.1. Specific Appointed Seats and Qualifications.

(d) **Appointed Seats 5 and 6 - Public Member.** As provided for in the United State's Secretary of Education's Recognition Regulations for Accrediting Agencies, a Public Member is defined by ABHES as an individual who is not (1) An employee, member of the governing board, owner, or shareholder of, or consultant to, an institution or program that is accredited by ABHES or has applied for accreditation, ~~or~~ (2) A spouse, parent, child, or sibling of an individual identified in paragraph (1) of this definition, or a member of any trade association or membership organization related to, affiliated with, or associated with ABHES, or (3) ~~a spouse, parent, child, or sibling of an individual identified in paragraph (1) or (2) of this definition.~~

Glossary Definition

Public Member – An individual who is not (1) An employee, member of the governing board, owner, or shareholder of, or consultant to, an institution or program that is accredited by ABHES or has applied for accreditation, or (2) a member of any trade association or membership organization related to, affiliated with, or associated with ABHES, or (3) a spouse, parent, child, or sibling of an individual identified in paragraphs (1) or (2) of this definition. ~~-serving on the ABHES Commission who is neither a healthcare-related practitioner nor directly affiliated with healthcare-related education.~~